

# Health & Safety Certification & Services Ltd

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HSE/ITSSAR National Training Provider No 3:10005

Registered in England No 06991213

Certification, Training & Consultancy Services - Industrial - Construction - Warehousing - Timber - Staff - Supervisory - Management - Policy Formulation

## TIMBER & WOODWORKING Health & Safety

### OPERATOR TRAINING, CERTIFICATION & SERVICES



**A NATIONAL SERVICE with LOCAL TRAINERS  
and INDIVIDUAL CARE**

Central Administration Office

Eldon House, 100 Princes Street, Kettering, Northamptonshire, NN16 8RR

Tel: 01536414966 Fax 01536416933 Email [info@hscsltd.co.uk](mailto:info@hscsltd.co.uk)



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## Timber / Woodmachine Industry Training & Services

### Introductory Information

Whilst this document refers to the Timber and Woodmachine based industries, our trainers also deliver these courses in the food, construction, composites and all other industries that utilise / modify this type of equipment

### Overview

Health & Safety Certification & Services have a wealth of experience and history in training and servicing the Timber and Woodworking industries, and is one of the few specialist trainers within the industry. The Timber industry by its nature and operations has a higher Health & safety compliance requirement than most other industries.



HSCS recognise that not all timber sites are the same, clients do not have the same environments, systems and approaches. We therefore also recognise that different clients will have different needs, we pride ourselves in offering tailor made courses that meet the legal and Health & Safety requirements **AND** a clients own systems and requirements. Where possible we will work with clients to ensure the most cost effective outcome to their needs and requirements, linking courses, accommodating weekend training, adjusting courses to include client systems and procedures etc.



Our trainers are drawn from the industry and have usually completed an apprenticeship as well as having many years of experience in operating these machines prior to becoming trainers. The training courses will generally include Health & Safety responsibilities, legislation, employees responsibilities, safety checks, tooling & equipment, setting, safe practices and techniques, practical and knowledge examinations.



### Services

HSCS also offer a wide variety of services that are applicable to the Timber industry including Forklift, Lorry Loader training, plant operator training, risk assessment, policy formulation, site audits, Health & Safety manual creation, Advisory Service, Manager & Supervisor training etc.

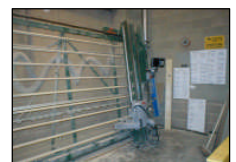


### Course Information

Many of the courses detailed here have attendance limits placed upon them. We at HSCS believe that if a course is devised to train basic skills and encompass Health & Safety practical requirements, then candidates should, and must, be able to display those skills and knowledge on completion of training, if they do not undertake these practical assessments then the employer cannot in confidence say that staff are competent. The following is not an exhaustive list of courses, for courses not listed, or for further information, please call on 01536 414966, we thank you for your interest and hope to be of service to you.



John Steel  
National Manager



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The content of this document is not exhaustive and we would welcome the opportunity of discussing your individual requirements with you.

## Timber & Woodworking Based Training & Certification Courses





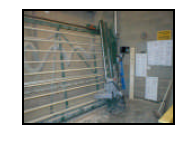

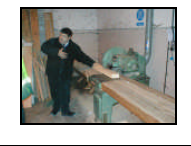
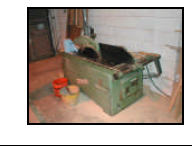


### Brochure Contents

Page	Course (If your course is not listed, please call 01536 414966)
4	Timber / Woodworking Machine Course Overview
5	Course Documentation & Training Materials
6	Examination Standards & Certification
7	Coverage, Individual Requirements, Course Fees
<b>Examples Of Most Popular Courses - Not Exclusive - If not listed, please call 01536 414966</b>	
8	Cross Cut                      Band ReSaw                      Bench Panel Saw                      Chainsaw
9	Chopsaw                      Circular Saw                      Dimension Saw                      Pack Saw (Fixed)
10	Mitre saw                      Pack Saw (Mobile)                      Morticer                      Narrow Bandsaw
11	Pendulum Cross Cut                      Planer Edger                      Planer Moulder                      Planer Thicknesser
12	Radial Arm saw                      Rip Saw                      Overhead Router                      Spindle Moulder
13	Multi Machine                      Overhead Planer                      Tenoner                      Thicknesser
14	Wallsaw                      Profile Grinder                      Fixing Tools                      Portable Power Tools
15	H&S In Timber Operations                      Manual Handling In Timber                      Timber Trainer
16	Lorry Loaders                      Overhead Cranes                      Materials Handling
17	Safe Slings                      Risk Assessing                      Bespoke Services

### Other Brochures Available Include:-

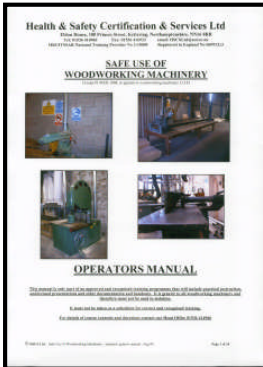
<b>General Health &amp; Safety</b>	First Aid Appointed Person, Manual Handling (Standard HSE), Manual Handling (CIEH), Foundation Certificate In Health & Safety (CIEH), Combined Manual Handling & COSHH (CIEH), Workplace Stress Awareness and Avoidance, Display Screen Equipment, Safe Use Of Ladders, Stepladders & Lightweight Staging, Safe use of hand tools and powered hand tools, Electrical Safety Testing (PAT Testing), Abrasive Wheels / Appointed Persons, Access Equipment / Alloy / Steel / Towers, LGV Lifting Operations – Appointed Person / Vehicle Banksman (Reversing Operations), Slinger Banksman (Lifting Operations), Working At Heights, Slips & Trips, Vehicle Banksman (Public Access Premises), Fire Awareness, Fire Practical Application, Safe Use Of Overhead Cranes, Bespoke Courses
<b>Forklift</b>	Operator, Attachments, Battery Care, Conversion, Instructor, Risk Assessor, Supervisory Awareness, Manual handling Specific, Induction Specific, Bespoke
<b>Equipment Hire</b>	H & S In Equipment Hire, Hire Procedures, Hire Staff Induction, Electrical Testing, Manual Handling in Hire, Towers, Cartridge Guns, LPG Handling Storage & Transportation, Cabinet Heaters, Hire Plant Loading & Transporting, Load securing, MEWPs, Chainsaw, Bespoke
<b>Instructor &amp; Train The Trainer</b>	Train The Trainer, Presentation Skills, Forklift, Lorry Loader, Timber, Abrasive Wheels, Manual Handling, Instructional Techniques, Bespoke
<b>Lorry Loader</b>	Operator, Attachments, Conversion, Slings, Appointed Person (Lifting Operations), Instructor, Risk Assessor, Supervisory Awareness, Manual handling Specific, Induction Specific, Bespoke
<b>Transport</b>	Drivers Hours & Tachograph, LGV Shunting, LGV Banksman, Load Securing, Forklift, Lorry Loader, ADR, Plant Loading, Bespoke, Manual Handling Specific, Workplace Transport Risk Assessing.
<b>Management &amp; Supervisory</b>	H&S Awareness, '6 Pack', H&S Committees, Managing Safely, Risk Assessing (General & Specific), Identifying Stress, Workplace Transport, Safe Systems Of Work, Policy Creation, PUWER, LOLER, DSE, Manual Handling Risk Assessing, H&S in The Workplace, Bespoke
<b>H &amp; S Services</b>	Safety Audits, Policy Formulation, Design Of safe Systems Of Work, H&S Safety Manual Creation, Design & deliver Bespoke Training & Services, Expert Witness Service, Risk Assessment Services (General & Industry Specific), Portable Appliance Testing, Bespoke Services
<b>General Plant / Equipment &amp; Construction.</b>	Dumper, 360, 180, Scissor Lifts, Articulated Booms, Abrasive Wheels, Mini Excavator, Towers, Ladders, Handtools, Overhead Crane, Lorry Loader, Forklift, Cartridge Fixing Guns, Ladders, Abrasive Wheels, Inductions, Tool Box Talks, Risk Assessing, Auditing, Site Safety Awareness, Controlling Contractors, Bespoke Training.

## Timber / Woodworking Machine Operator Training Overview

Description	<p>This page is a general overview of the timber based operations training and assessment programmes. All courses will encompass the individual companies working environments. Elements marked * will be applied in full, whilst others will be applicable at a level dependant upon the machine type and course. All courses are based on the HSE PUWER regulations as applied to woodworking machines, HASAWA, MHASAWA, ACOF's, Industry trade bodies and recognised best practice with full certification accordingly.</p> <p style="text-align: center;"> <b>*Legal Duties of Employers and Employees</b>  <b>*Risk Assessment – Hazards / Dangers – Accidents</b>  <b>*Manual Handling / PPE / Housekeeping</b>  <b>*Selection &amp; Correct Use Of Machines</b>  <b>Purpose &amp; Selection Of Guards &amp; Safeguards</b>  <b>Safe Working Practices</b>  <b>*Noise *Extraction</b> </p> <p>The above, and enclosed, applies to all sectors where these machine types are used, including the cutting of – Foam – Insulation – Plasterboard, Frozen meat, Plastics, Extrusions, Cane, Composites etc.</p>	     																																									
Brief Content	<p><b>LEVELS</b>  <b>Machine Minder</b> – Feeding and Taking Off from machines  <b>Basic Operator</b> – Basic Skills / Correct safe use of the equipment  <b>Care &amp; Maintenance</b> – Changing blades, lubricating, regular maintenance (Operators must have completed basic training).  <b>Setter</b> – Setting up the machine for work (Variable by machine)  <b>Assessment</b> – Long term operators (5 years min) or where certification is lost, or general timber City &amp; Guilds type award is held. (Observation, questioning and examinations only) No training is given.</p>	   	<p>Correct Selection of Machine                  Identification of job type                  Identification of job / machine compatibility                  Hazards of using incorrect machine                  Fixed Guards - Interlock Guards - Adjusting Guards                  -Push Sticks – Spikes – Jigs - Work Holders -Fences                  – Stops - Riving Knives – Blade Brakes</p> <p style="text-align: right;">Feeding – Powered – Manual – Roller Supports – Trestles – Tables Setting – Knives – Cutter                  Projection – Blunt Tools – Guards                  Cleaning – Tools – Tables – Rollers -Taking Off – Manual – Powered – 2 Man – Rollers - Tables</p> <p style="text-align: right;"><i>All as applicable to individual machine type/s</i></p>																																								
Notes	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3"><b>Machines Covered (Not Exclusive)</b></td> <td style="text-align: center;"><b>Availability</b></td> <td style="text-align: center;">On Site Only</td> </tr> <tr> <td>Band Resaw</td> <td>Thicknesser</td> <td>Chisel Morticer</td> <td style="text-align: center;"><b>Examinations</b></td> <td style="text-align: center;">Knowledge &amp; Skills</td> </tr> <tr> <td>Bench Panel Saw</td> <td>Dimension Saw</td> <td>Nail Guns</td> <td style="text-align: center;"><b>Certification</b></td> <td style="text-align: center;">HSE Standard</td> </tr> <tr> <td>Overhead Planer</td> <td>Wall Saw</td> <td>Truss Press</td> <td style="text-align: center;"><b>Duration</b></td> <td style="text-align: center;">Variable by course type, experience levels etc</td> </tr> <tr> <td>Upcut Saw</td> <td>Rip Saw</td> <td>'4-6-Cutters'</td> <td></td> <td></td> </tr> <tr> <td>Circular Saw</td> <td>Overhead Router</td> <td>Multi Cut Moulder</td> <td style="text-align: center;"><b>Course Style</b></td> <td style="text-align: center;">Knowledge &amp; Practical</td> </tr> <tr> <td>Crosscut Saw</td> <td>Spindle Moulder</td> <td>Chainsaw Crosscut</td> <td></td> <td></td> </tr> <tr> <td>Linishers</td> <td>Double Band</td> <td>Router</td> <td></td> <td></td> </tr> </table> <p><b>Given the complex nature of this subject, the variation of machines, the different levels of training available with different operating environments etc, please call 01536 414966 to discuss your individual requirements</b></p> <p><b>Site requirements are that we will need access to the machines (PUWER Compliant) for training, a suitable supply of materials and a room or area for completion of paperwork, knowledge sessions etc,</b></p>			<b>Machines Covered (Not Exclusive)</b>			<b>Availability</b>	On Site Only	Band Resaw	Thicknesser	Chisel Morticer	<b>Examinations</b>	Knowledge & Skills	Bench Panel Saw	Dimension Saw	Nail Guns	<b>Certification</b>	HSE Standard	Overhead Planer	Wall Saw	Truss Press	<b>Duration</b>	Variable by course type, experience levels etc	Upcut Saw	Rip Saw	'4-6-Cutters'			Circular Saw	Overhead Router	Multi Cut Moulder	<b>Course Style</b>	Knowledge & Practical	Crosscut Saw	Spindle Moulder	Chainsaw Crosscut			Linishers	Double Band	Router		
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## COURSE DOCUMENTATION

All Timber/Woodmachine training courses will carry with them the following documentation **as a minimum**. Copies of the candidate & course report and pre op check sheet are sent to our clients as a matter of course. These will carry all the information required by HSE, EHO's insurance companies etc, however, If clients wish we can send copies of all course documentation.



**Operators Handbook**, Section 1 gives the operator an insight into the safe operating practices for mill and woodmachine environments, Section 2 relates to the most specific machine use, basic skills, safe practices, basic maintenance etc for the type of equipment candidates are being trained on.

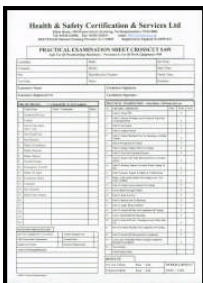
Typically this will include chapters on Legal Duties of Employers and Employees, Machine Based Risk Assessment Safe Use – Hazards / Dangers – Accidents, Manual Handling / PPE / Housekeeping, Selection & Correct Use Of Machines, Purpose & Selection Of Guards & Safeguards, Safe Working Practices, Noise, Extraction

This is supported by Powerpoint presentations relating to overall environmental training and again, specific machine.

For larger users this operators manual / Powerpoint can incorporate the client companies own logos, policies, safe systems of work, risk assessments, example company documentation etc.

**Candidate And Course Assessment Sheet**, this key document records the training undertaken, the machine used, the candidates details, the company details, the skills and knowledge examinations outcome, the level of certification, the instructors registration number, specialist applications and the candidates register number.

The details on this document meet (and exceed) the requirements for clients to correctly record the training as per HSE requirements. This documentation will form an integral part of the authorisation process for successful candidates.

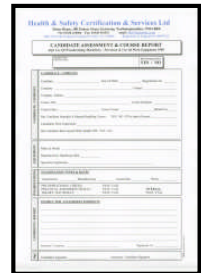


**Practical Skills Test Sheet**, this records the candidates performance of the set practical examination for the specific machine. This examination is as set out by the L114 ACOP as recognised by the Health & Safety Commission showing the delegate was (or was not) able to display the required levels of skill and ability. Any poor operating practices are recorded on a scale of 1 to 5 points for each infringement. An operator must be able to complete the practical examination with 20 'penalty points' or less to achieve certification. A practical examination test will be applied to all machine types being trained / Certificated.

**Theoretical Examination Test** This is the proof of safety and operating knowledge and has a dual approach. The first section is based on generic safety and operating knowledge relating to all Timber/Woodmachines and the standard working environment. Subsequent papers are completed specific to the machine type being trained. These record the candidates answers to the knowledge questions associated with the safe operating practices and working knowledge required. This approach negates operators having to repeat the basic knowledge questions when being trained/Certificated



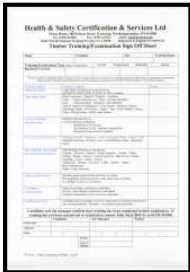
These documents and the practical skills test sheet can be used to confirm an operators knowledge and ability, and can be instrumental in any litigation or accident investigation situations throughout the operators working life. Knowledge written tests would normally be completed by the operator, however, where this may not be appropriate the test is administered verbally and the operators responses noted by the trainer/examiner.





**Timber/Woodmachine Pre Use Safety Inspection**, this is the record of the third examination element relating to certification. This pre use inspection confirms the operators ability to identify a safe machine, and the correct reporting of any faults or maintenance issues to supervision. If a client company have their own check sheet and system in place then we will use that rather than our own.

Where a client company do not have a set system in place, our trainers will advise as to the most appropriate check sheet and the applied system of recording.



**Operator Training Sign Off Sheet**

This final course document reports the level and content of the training administered and is endorsed by the operator, trainer and site manager. Acting as a summary of the overall training, this demonstrates correct training to the recognised standards of safe machine / equipment operating and use.

**EXAMINATION STANDARDS**

These standards have been developed within the L114 ACOP, PUWER, HASAWA, HSE Publications etc, as a means of ensuring national, uniform standards for the testing of Timber / Woodmachine operators.

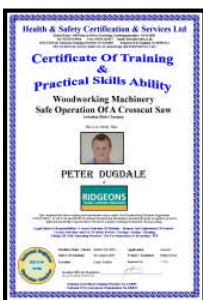
**Only qualified instructors and examiners who have been trained in its application should carry out this testing process.**

Continuous assessment of an operators’ progression will naturally be undertaken during training by instructors.

The test will only be administered by authorised HSCS trainers, instructor/examiner in accordance with the Health & Safety Commission/Executive Approved Code of Practice (ACoP) and supplementary guidance. Candidates must attain pass levels in all three examinations (Practical, Knowledge & Pre Operational Checks) to receive Certification.

**CERTIFICATION**

Certification will be issued to operators who can demonstrate the required levels of skill, ability, safety and knowledge. The certification issued is that referred to in the HSE Acop.

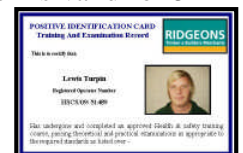


**Operators Certificate**, (A4) this gives the required details of the operators training dates, the venue, the machine type, operating environment, the client company, the operators registered number, the registered trainer / instructor / examiner name and registered number, the training provider (HSCS) their address and contact details.

As can be seen this is a positive identification document that carries the registered operators photograph. This certificate is also signed by the training providers authorised signatory and then laminated to avoid tampering and / or fraudulent use. Certification is valid for 5

years.

**Positive ID Card**, this is issued in addition to the certificate. Where certification will be held in the personnel department, or training record files, the ID card is credit card sized and is designed for the operator to carry at all times. The card details the machines the candidate has been certificated on, and again carries relevant details of training etc.



This particular ID is open for a maximum five years. Optional, as per the clients requirements, the ID can also double as the ATO for the host company and can be limited to that company if required.



**Temporary Pass Notification**, due to the accreditation process, quality systems and the registration process of operators, it can take up to two weeks for certification to be forwarded to clients. HSCS recognise that clients and operators often need to be able to operate the plant as soon as they have achieved certification (subject to the client issuing an authorisation), we have therefore introduced the temporary pass notification, this demonstrates achievement and also lists contact numbers for HSE or EHO's should they visit sites / premises between achievement and certification being in place. We can include a clients authority to operate within this document if required. The temporary pass notification is duration limited to 14 days from issue.

**Our National Coverage**, is exactly that, from the South of England to the North of Scotland and from the East Coast to the West of Wales - including the Isle of Man, Ireland, Isle of Wight, Guernsey, Jersey and the Scottish islands –the Orkneys, Hebrides and Shetland Isles.

With instructors, tutors and trainers based around the UK we offer a Local Service based on professional accredited staff, we can therefore ensure clients receive the best possible quality service with quick response times. The approach of a consistent quality service also gives us the flexibility needed to react to our clients differing requirements.

**Clients have individual needs**, for example, requiring services out of 'normal' hours -unlike other training providers HSCS offer a level of Individual Care that means if our clients require services to encompass shift work, nights or weekends, we provide it! We also offer bespoke training to a clients particular operating environment, this not only ensures compliance with statutory requirements but also contributes to an overall cost effect service.

**Our service fees** are clear and precise, based on a day rate approach, whether you have a single site or a nation wide company, there are no hidden extra's, quotations are fully inclusive of all course materials, travel, expenses, certification, licensing, registrations **and all travel and expenses to any UK mainland Site** - in fact everything except vat. Why not put us to the test, just call our head office and experience the difference.

## **POST COURSE**

HSCS believe in offering a full and complete service, that does not stop once we have issued certification. We offer full telephone, fax and email support that backs up the training courses and acts as an advisory service for clients with queries regarding any aspect of Timber / Woodmachine operating and their working environments.

## **ADDITIONAL BENEFITS**

Subject to usage levels we offer the following 'added value' elements





### **All Clients**

- Certification incorporating company logos.**
- Issuing pass notifications until certification is received.**
- Client Health & Safety update service**
- Single contact training request placement**
- Certificate validation / advisory service**
- Telephone / email advisory service**
- Creation of bespoke training courses**
- Minimum liability cancellation policy**





### **Larger Users**

- Timber / Woodmachine Specification Service**
- Dedicated client email address**
- Inclusion of clients procedures and policies in operator manuals & training**
- Issue of clients permits to operate**





**Example Of Most Popular Training Courses -  
This is NOT exhaustive of our services and machines covered.**

<b>Crosscut Saw</b>					
<b>Description</b>	Probably the most common saw in the timber / woodmachines industry. Used to cut timber across the grain at 90 degrees to length, depending upon blade fitted can also be used to cut composite, and plastic materials. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	How to use and adjust guards.	<b>Availability</b>	On Site	
	The tasks machine is designed for.	Safe working practices.	<b>Examinations</b>	Knowledge	
	The main causes of accidents at the machine.	Protection devices and appliances.	<b>Certification</b>	HSE	
	LEV Systems Isolation procedures.	Training specific to the particular job or task under close supervision	<b>Duration</b>	1 or 2 Days	Dependant upon numbers & experience
	Pre Use Checks & Reporting.	Pre Use, Knowledge & Practical examinations	<b>Course Style</b>	Knowledge & Skill	
Personal protective equipment requirements.	Blade changing				
Stopping procedures including the use of brakes where fitted.					
<b>Notes</b>	In Company courses will be tailored to the working environment Company systems/policies can be included within this course.	Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.			
<b>Band ReSaw</b>					
<b>Description</b>	Commonly used to cut timber along its length reducing timber widths leaving a 'sawn' rough finish. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	Adjust & Set guards and blade tension to their correct operating position/s	<b>Availability</b>	On Site	
	The specific safety regulations and operating practices when using these machines	Safely set the saw to cut to size accurately	<b>Examinations</b>	Knowledge & Skills	
	The importance of pre-use, daily, periodical checks and regular maintenance.	Safely execute the cutting of the timber	<b>Certification</b>	HSE Regulations	
	Undertake pre operational safety checks	Safely shut down and isolate machine correctly	<b>Duration</b>	1 or 2 Days	Dependant upon numbers & experience
	Blade changing	Undertake basic maintenance and housekeeping duties associated with the operation	<b>Course Style</b>	Knowledge & Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment Company systems/policies can be included within this course.	Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.			
<b>Bench Panel Saw</b>					
<b>Description</b>	As the name suggests, the bench panel saw is used to cut timber panels of varying sizes, with the correct blade, it can also be used for cutting manufactured boards, hard foam and plastic materials. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	Safely set the saw to cut to size accurately	<b>Availability</b>	On Site	
	The specific safety regulations and operating practices when using these machines	Safely execute the cutting of the timber	<b>Examinations</b>	Knowledge	
	The importance of pre-use, daily, and periodical checks and regular maintenance.	Safely shut down and isolate machine	<b>Certification</b>	HSE Regulations	
	Undertake and report the pre operational safety checks	Blade changing	<b>Duration</b>	1or2 Days	Dependant upon numbers & experience
	Adjust & Set guards and blade tension to their correct operating position/s	Undertake basic maintenance & housekeeping	<b>Course Style</b>	Knowledge/Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment A Training area and equipment will be required.	Individual company systems & policies can be included within this course Reduced rates are available for multi-site or multi-course bookings.			
<b>Chainsaw</b>					
<b>Description</b>	This course is designed to provide an understanding of the HASAWA regulations, Provision and Use of Work Equipment Regulations 1998 and the HSG48 instructing delegates in all aspects of the correct and safe use of chainsaws in basic and crosscut operations. Specific chainsaw PPE will be required for this course, for advice please contact us on 01536 414966				
<b>Brief Content</b>	Responsibilities under HASAWA	Safely execute the cutting of the timber	<b>Availability</b>	On Site	
	The specific safety regulations and operating practices when using chainsaw machines	Safely shut down and isolate machine	<b>Examinations</b>	Knowledge	
	Pre-use, daily, and periodical checks	Undertake the correct safe housekeeping	<b>Certification</b>	HSE	
	Basic maintenance.	Safely change the chain on the machine	<b>Duration</b>	1 to 2 Days	Dependant upon numbers & experience
	Undertake pre operational safety checks	Strip machine down and perform basic maintenance tasks (in line with manufacturers recommendations)	<b>Course Style</b>	Knowledge & Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment A Training area and equipment suitable for the number of delegates will be required.	Individual company systems & policies can be included within this course Reduced rates are available for multi-site or multi-course bookings.			





## Example Of Most Popular Training Courses - This is NOT exhaustive of our services and machines covered.

<b>Chop Saw</b>													
<b>Description</b>	Used to cut timber across the grain at 90 degrees to length, depending upon blade fitted can also be used to cut composite, plastic and metal materials. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114), and the abrasive wheels regulations where applicable.												
<b>Brief Content</b>	Responsibilities under HASAWA The tasks machine is designed for. The main causes of accidents at the machine. LEV Systems & Isolation procedures. Pre Use Checks & Reporting. Personal protective equipment requirements. Stopping procedures including the use of brakes where fitted. Blade changing	How to use and adjust guards. Safe working practices. How to use protection devices and appliances. Training specific to the particular job or task under close supervision Pre Use, Knowledge & Practical examinations	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Availability</b></td> <td>On Site</td> </tr> <tr> <td><b>Examinations</b></td> <td>Knowledge</td> </tr> <tr> <td><b>Certification</b></td> <td>HSE</td> </tr> <tr> <td><b>Duration</b></td> <td>1 or 2 Days Dependant upon numbers &amp; experience</td> </tr> <tr> <td><b>Course Style</b></td> <td>Knowledge &amp; Skill</td> </tr> </table>	<b>Availability</b>	On Site	<b>Examinations</b>	Knowledge	<b>Certification</b>	HSE	<b>Duration</b>	1 or 2 Days Dependant upon numbers & experience	<b>Course Style</b>	Knowledge & Skill
	<b>Availability</b>	On Site											
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<b>Circular Saw</b>													
<b>Description</b>	Depending on the blade selected, the circular saw can be used to cut across or with the grain as well as cutting manufactured boards and plastic materials. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114).												
<b>Brief Content</b>	Responsibilities under the Health & Safety At Work Act The specific safety regulations and operating practices when using these machines The importance of pre-use, daily, and periodical checks and regular maintenance. Undertake and report the pre operational safety checks Adjust & Set guards to their correct operating position/s	Safely set the saw to cut to size Safely execute the cutting of the timber Safely shut down and isolate machine Blade changing Undertake the correct & safe housekeeping duties associated with the operation	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Availability</b></td> <td>On Site</td> </tr> <tr> <td><b>Examinations</b></td> <td>Knowledge &amp; Skills</td> </tr> <tr> <td><b>Certification</b></td> <td>HSE Regulations</td> </tr> <tr> <td><b>Duration</b></td> <td>1 or 2 Days Dependant upon numbers &amp; experience</td> </tr> <tr> <td><b>Course Style</b></td> <td>Knowledge &amp; Skill</td> </tr> </table>	<b>Availability</b>	On Site	<b>Examinations</b>	Knowledge & Skills	<b>Certification</b>	HSE Regulations	<b>Duration</b>	1 or 2 Days Dependant upon numbers & experience	<b>Course Style</b>	Knowledge & Skill
	<b>Availability</b>	On Site											
	<b>Examinations</b>	Knowledge & Skills											
	<b>Certification</b>	HSE Regulations											
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In Company courses will be tailored to the working environment Company systems/policies can be included within this course.	Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.												
<b>Dimension Saw</b>													
<b>Description</b>	The Dimension saw is a derivative of the bench panel saw and is often used to cut timber panels of varying sizes, with the correct blade, it can also be used for cutting manufactured boards, hard foam and plastic materials. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114).												
<b>Brief Content</b>	Health & Safety At Work Act Operating practices when using these machines Pre-use, daily, and periodical checks and maintenance. Adjust & Set guards and blade tension to their correct operating position/s Blade setting and changing Safely set the saw to cut to size accurately	Safely execute the cutting of the timber Safely shut down and isolate machine correctly Undertake the correct & safe housekeeping duties associated with the operation Pre Use, Knowledge & Practical examinations	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Availability</b></td> <td>On Site</td> </tr> <tr> <td><b>Examinations</b></td> <td>Knowledge</td> </tr> <tr> <td><b>Certification</b></td> <td>HSE Regulations</td> </tr> <tr> <td><b>Duration</b></td> <td>1or2 Days Dependant upon numbers &amp; experience</td> </tr> <tr> <td><b>Course Style</b></td> <td>Knowledge/Skill</td> </tr> </table>	<b>Availability</b>	On Site	<b>Examinations</b>	Knowledge	<b>Certification</b>	HSE Regulations	<b>Duration</b>	1or2 Days Dependant upon numbers & experience	<b>Course Style</b>	Knowledge/Skill
	<b>Availability</b>	On Site											
	<b>Examinations</b>	Knowledge											
	<b>Certification</b>	HSE Regulations											
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<b>Pack Saw - Fixed</b>													
<b>Description</b>	Based on the chainsaw, a fixed unit used predominantly for batch cutting packs of timber to length. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114), and the HSG48 instructing delegates in all aspects of the correct and safe use of chainsaws.												
<b>Brief Content</b>	Responsibilities under HASAWA The specific safety regulations and operating practices when using chainsaw based machines Pre-use, daily, and periodical checks Basic maintenance. Undertaket the pre operational safety checks	Safely execute the cutting of the timber Safely shut down and isolate machine Undertake the correct safe housekeeping Safely change the chain on the machine Strip machine down and perform basic maintenance tasks (in line with manufacturers recommendations)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Availability</b></td> <td>On Site</td> </tr> <tr> <td><b>Examinations</b></td> <td>Knowledge</td> </tr> <tr> <td><b>Certification</b></td> <td>HSE</td> </tr> <tr> <td><b>Duration</b></td> <td>1 to 2 Days Dependant upon numbers &amp; experience</td> </tr> <tr> <td><b>Course Style</b></td> <td>Knowledge &amp; Skill</td> </tr> </table>	<b>Availability</b>	On Site	<b>Examinations</b>	Knowledge	<b>Certification</b>	HSE	<b>Duration</b>	1 to 2 Days Dependant upon numbers & experience	<b>Course Style</b>	Knowledge & Skill
	<b>Availability</b>	On Site											
	<b>Examinations</b>	Knowledge											
	<b>Certification</b>	HSE											
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**Example Of Most Popular Training Courses -  
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<b>Mitre Saw</b>					
<b>Description</b>	Similar to the chop saw, the mitre saw used to cut timber across the grain at 90 degrees to length, it can also cut to an angle on the vertical and horizontal plane, depending upon blade fitted can also be used to cut composite, plastic and metal materials. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114).				
<b>Brief Content</b>	Responsibilities under HASAWA	Pre Use Checks & Reporting.	<b>Availability</b>	On Site	
	The tasks machine is designed for.	How to use and adjust guards.	<b>Examinations</b>	Knowledge	
	The main causes of accidents at the machine.	Safe working practices.	<b>Certification</b>	HSE	
	LEV Systems & Isolation procedures.	Training specific to the particular job or task under close supervision	<b>Duration</b>	1 or 2 Days Dependant upon numbers & experience	
	Personal protective equipment requirements.	Pre Use, Knowledge & Practical examinations	<b>Course Style</b>	Knowledge & Skill	
Stopping procedures including the use of brakes					
Blade changing					
<b>Notes</b>	In Company courses will be tailored to the working environment Company systems/policies can be included within this course.	Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.			
<b>Mobile Pack Saw</b>					
<b>Description</b>	Based on the basic chainsaw, a mobile unit used for cutting packs of timber to length. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114), and the HSG48 instructing delegates in all aspects of the correct and safe use of chainsaws in basic and crosscut operations.				
<b>Brief Content</b>	Responsibilities under HASAWA	Safely execute the cutting of the timber	<b>Availability</b>	On Site	
	Regulations and operating practices when using chainsaw based machines	Safely shut down and isolate machine	<b>Examinations</b>	Knowledge & Skills	
	Pre-use, daily, and periodical checks	Undertake the correct safe housekeeping	<b>Certification</b>	HSE Regulations	
	Basic maintenance.	Safely change the chain on the machine	<b>Duration</b>	1 or 2 Days Dependant upon numbers & experience	
	Undertake and report the pre operational safety checks	Strip machine down and perform basic maintenance tasks (in line with manufacturers recommendations)	<b>Course Style</b>	Knowledge & Skill	
Safely select suitable area for cutting timber					
<b>Notes</b>	In Company courses will be tailored to the working environment Company systems/policies can be included within this course.	Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.			
<b>Morticer</b>					
<b>Description</b>	As the name suggests, a machine used for creating a mortice. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Health & Safety At Work Act	Safely & accurately machine to size	<b>Availability</b>	On Site	
	Operating practices when using these machines	Safely execute forming the mortice	<b>Examinations</b>	Knowledge	
	Pre-use, daily, and periodical checks	Safely shut down and isolate machine	<b>Certification</b>	HSE Regulations	
	Basic maintenance.	Changing and setting cutters	<b>Duration</b>	1or2 Days Dependant upon numbers & experience	
	Undertake and report the pre operational safety checks	Undertake the correct & safe housekeeping duties associated with the operation	<b>Course Style</b>	Knowledge/Skill	
Adjust & Set guards cutters to their correct operating position/s					
<b>Notes</b>	In Company courses will be tailored to the working environment A Training area and equipment will be required.	Individual company systems & policies can be included within this course Reduced rates are available for multi-site or multi-course bookings.			
<b>Narrow Bandsaw</b>					
<b>Description</b>	Used to cut in a straight line and to facilitate curved cuts or cut shapes into timber and differing material. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	Adjust & Set guards and blade tension to their correct operating position/s	<b>Availability</b>	On Site	
	The specific safety regulations and operating practices when using these machines	Safely set the saw to cut to size accurately	<b>Examinations</b>	Knowledge	
	The importance of pre-use, daily, periodical checks and regular maintenance.	Safely execute the cutting of the timber	<b>Certification</b>	HSE	
	Undertake and report the pre operational safety checks	Safely shut down and isolate machine correctly	<b>Duration</b>	1 to 2 Days Dependant upon numbers & experience	
		Blade changing and setting	<b>Course Style</b>	Knowledge & Skill	
	Undertake the correct & safe housekeeping duties associated with the operation				
<b>Notes</b>	In Company courses will be tailored to the working environment A Training area and equipment suitable for the number of delegates will be required.	Individual company systems & policies can be included within this course Reduced rates are available for multi-site or multi-course bookings.			





**Example Of Most Popular Training Courses -  
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<b>Pendulum Cross Cut Saw</b>					
<b>Description</b>	A derivative of the cross cut saw, used to cut timber across the grain at 90 degrees to length, depending upon blade fitted can also be used to cut composite, plastic and metal materials. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114).				
<b>Brief Content</b>	Responsibilities under HASAWA	How to use and adjust guards.	<b>Availability</b>	On Site	
	The tasks machine is designed for.	Safe working practices.	<b>Examinations</b>	Knowledge	
	The main causes of accidents at the machine.	Protection devices and appliances.	<b>Certification</b>	HSE	
	LEV Systems & Isolation procedures.	Blade changing	<b>Duration</b>	1 or 2 Days <small>Dependant upon numbers &amp; experience</small>	
	Pre Use Checks & Reporting.	Training specific to the particular job or task under close supervision	<b>Course Style</b>	Knowledge & Skill	
Personal protective equipment requirements.	Pre Use, Knowledge & Practical examinations				
<b>Notes</b>	In Company courses will be tailored to the working environment Company systems/policies can be included within this course.		Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.		
<b>Planer Edger</b>					
<b>Description</b>	To plane the edge of timber to give a smooth finish to the required width. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	Safely shut down and isolate machine	<b>Availability</b>	On Site	
	Safe operating practices	Undertake the correct safe housekeeping	<b>Examinations</b>	Knowledge & Skills	
	Pre-use, daily, and periodical checks	Safely change the cutters on the machine	<b>Certification</b>	HSE Regulations	
	Basic maintenance.	Strip machine down and perform basic maintenance tasks (in line with manufacturers recommendations)	<b>Duration</b>	1 or 2 Days <small>Dependant upon numbers &amp; experience</small>	
	Undertake and report the pre operational safety checks		<b>Course Style</b>	Knowledge & Skill	
Safely execute the planing of the timber					
<b>Notes</b>	In Company courses will be tailored to the working environment Company systems/policies can be included within this course.		Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.		
<b>Planer Moulder AKA Multi Cutter</b>					
<b>Description</b>	Used to create multiple profiles in a single pass, also known as multi cutter, or 6/5/4 cutter. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA Etc	Adjust & Set guards	<b>Availability</b>	On Site	
	Safe operating practices when using these machines	Remove / Replace and position / adjust Blocks & Cutters	<b>Examinations</b>	Knowledge	
	The importance of pre-use, daily, and periodical checks and regular maintenance.	Safely set the planer to profile accurately	<b>Certification</b>	HSE Regulations	
	Undertake and report the pre operational safety checks	Safely execute the planing of the timber	<b>Duration</b>	1 to 5 Days <small>Dependant upon numbers &amp; experience</small>	
	Adjust & Set guards and blade tension to their correct operating position/s	Safely shut down and isolate machine	<b>Course Style</b>	Knowledge/Skill	
Undertake and report the pre operational safety checks	Undertake the correct & safe housekeeping duties associated with the operation				
<b>Notes</b>	In Company courses will be tailored to the working environment A Training area and equipment will be required.		Individual company systems & policies can be included within this course Reduced rates are available for multi-site or multi-course bookings.		
<b>Planer Thicknesser</b>					
<b>Description</b>	Machines combining the ability to surface plane timber and plane to a set thickness, this combination can give a straight face & edge and plane to a pre determined thickness to give a smooth finish. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	Adjust & Set guards	<b>Availability</b>	On Site	
	The specific safety regulations and operating practices when using these machines	Safely set the cutters to cut to size accurately	<b>Examinations</b>	Knowledge	
	The importance of pre-use, daily, periodical checks and regular maintenance.	Safely execute the planing of the timber	<b>Certification</b>	HSE	
	Undertake and report the pre operational safety checks	Safely shut down and isolate machine correctly	<b>Duration</b>	1 to 2 Days <small>Dependant upon numbers &amp; experience</small>	
		Cutter changing and setting	<b>Course Style</b>	Knowledge & Skill	
	Undertake the correct & safe housekeeping duties associated with the operation				
<b>Notes</b>	In Company courses will be tailored to the working environment A Training area and equipment suitable for the number of delegates will be required.		Individual company systems & policies can be included within this course Reduced rates are available for multi-site or multi-course bookings.		





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<b>Radial Arm Saw</b>					
<b>Description</b>	A derivative of the cross cut saw, used to cut timber across the grain at 90 degrees to length, depending upon blade fitted can also be used to cut composite, plastic and metal materials. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	How to use and adjust guards.	<b>Availability</b>	On Site	
	The tasks machine is designed for.	Safe working practices.	<b>Examinations</b>	Knowledge	
	The main causes of accidents at the machine.	Protection devices and appliances.	<b>Certification</b>	HSE	
	LEV Systems Isolation procedures.	Training specific to the particular job or task under close supervision	<b>Duration</b>	1 or 2 Days Dependant upon numbers & experience.	
	Pre Use Checks & Reporting.	Blade changing	<b>Course Style</b>	Knowledge & Skill	
	Personal protective equipment requirements.	Pre Use, Knowledge & Practical examinations			
<b>Notes</b>	In Company courses will be tailored to the working environment	Company systems/policies can be included within this course.	Reduced rates are available for multi-site or multi-course bookings.	A Training room and equipment will be required.	
<b>Rip Saw</b>					
<b>Description</b>	Another name for a circular saw where depending on the blade selected, the saw can be used to cut across or with the grain as well as cutting manufactured boards and plastic materials. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under the Health & Safety At Work Act	Safely set the saw to cut to size	<b>Availability</b>	On Site	
	The specific safety regulations and operating practices	Safely execute the cutting of the timber	<b>Examinations</b>	Knowledge & Skills	
	The importance of pre-use, daily, and periodical checks and regular maintenance.	Safely shut down and isolate machine correctly	<b>Certification</b>	HSE Regulations	
	Undertake and report the pre operational safety checks	Undertake the correct housekeeping	<b>Duration</b>	1 or 2 Days Dependant upon numbers & experience	
	Adjust & Set guards and blade	Pre Use, Knowledge & Practical examination	<b>Course Style</b>	Knowledge & Skill	
	Blade changing				
<b>Notes</b>	In Company courses will be tailored to the working environment	Company systems/policies can be included within this course.	Reduced rates are available for multi-site or multi-course bookings.	A Training room and equipment will be required.	
<b>Overhead Router</b>					
<b>Description</b>	To cut channels, elongate holes, cut a recess, to profile etc. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Health & Safety At Work Act	Safely set the router to cut to size accurately	<b>Availability</b>	On Site	
	Operating practices when using these machines	Safely execute the routing of the timber	<b>Examinations</b>	Knowledge	
	Pre-use, daily, and periodical checks maintenance.	Safely shut down and isolate machine correctly	<b>Certification</b>	HSE Regulations	
	Undertake the pre operational safety checks	Undertake the correct & safe housekeeping duties associated with the operation	<b>Duration</b>	1or2 Days Dependant upon numbers & experience	
	Adjust & Set guards	Pre Use, Knowledge & Practical examination	<b>Course Style</b>	Knowledge/Skill	
	Set & Change Cutter Head				
	Safely set the router to machine to size accurately				
<b>Notes</b>	In Company courses will be tailored to the working environment	Individual company systems & policies can be included within this course	Reduced rates are available for multi-site or multi-course bookings.		
	A Training area and equipment will be required.				
<b>Spindle Moulder</b>					
<b>Description</b>	To plane timber to give a smooth profiled finish along its length. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	Safely shut down and isolate machine	<b>Availability</b>	On Site	
	The specific safety regulations and operating practices	Undertake the correct safe housekeeping	<b>Examinations</b>	Knowledge	
	Pre-use, daily, and periodical checks	Safely change the chain on the machine	<b>Certification</b>	HSE	
	Basic maintenance.	Strip machine down and perform basic maintenance tasks (in line with manufacturers recommendations)	<b>Duration</b>	1 to 2 Days Dependant upon numbers & experience	
	Undertake pre operational safety checks	Pre Use, Knowledge & Practical examination	<b>Course Style</b>	Knowledge & Skill	
	Safely execute the machining of the timber				
<b>Notes</b>	In Company courses will be tailored to the working environment	Individual company systems & policies can be included within this course	Reduced rates are available for multi-site or multi-course bookings.		
	A Training area and equipment suitable for the number of delegates will be required.				

**Example Of Most Popular Training Courses -  
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<b>Multi Machine</b>					
<b>Description</b>	The multi-system woodworking combination machine, often includes the following machines - circular saw, spindle molder, planer & thicknesser, mortising attachment and a sawing and tenoning carriage, a versatile machine for cabinet makers and joiners. . All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	How to use and adjust guards.	<b>Availability</b>	On Site	
	The tasks machine is designed for.	Safe working practices.	<b>Examinations</b>	Knowledge	
	The main causes of accidents at the machine. LEV	Protection devices and appliances.	<b>Certification</b>	HSE	
	Systems Isolation procedures.	Training specific to the particular job or task under close supervision	<b>Duration</b>	1 to 3 Days Dependant upon numbers & experience	
	Pre Use Checks & Reporting.	Pre Use, Knowledge & Practical examinations	<b>Course Style</b>	Knowledge & Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment Company systems/policies can be included within this course.		Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.		
<b>Overhead Planer</b>					
<b>Description</b>	Used used to give a straight face & edge on timber prior to thicknessing. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	Safely execute the planing of the timber	<b>Availability</b>	On Site	
	The specific safety regulations and operating practices	Safely shut down and isolate machine	<b>Examinations</b>	Knowledge & Skills	
	The pre-use, daily, periodical checks and maintenance.	Undertake the correct & safe housekeeping duties associated with the operation	<b>Certification</b>	HSE Regulations	
	Adjust & Set guards	Pre Use, Knowledge & Practical examinations	<b>Duration</b>	1 or 2 Days Dependant upon numbers & experience	
	Safely set the cutters to plane to size Cutter changing and setting		<b>Course Style</b>	Knowledge & Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment Company systems/policies can be included within this course.		Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.		
<b>Tenner</b>					
<b>Description</b>	As the name suggests, a machine used for creating a tenon. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Health & Safety At Work Act	Safely set to machine to size accurately	<b>Availability</b>	On Site	
	Operating practices when using these machines	Safely shut down and isolate machine	<b>Examinations</b>	Knowledge	
	The importance of pre-use, daily, and periodical checks and regular maintenance.	Undertake the correct & safe housekeeping duties associated with the operation	<b>Certification</b>	HSE Regulations	
	Undertake and report the pre operational safety checks	Pre Use, Knowledge & Practical examinations	<b>Duration</b>	1or2 Days Dependant upon numbers & experience	
	Adjust & Set guards Set & Change Cutter Head		<b>Course Style</b>	Knowledge/Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment A Training area and equipment will be required.		Individual company systems & policies can be included within this course Reduced rates are available for multi-site or multi-course bookings.		
<b>Thicknesser</b>					
<b>Description</b>	Used to plane timber to a pre determined thickness to give a smooth finish. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	Basic maintenance	<b>Availability</b>	On Site	
	The specific safety regulations and operating practices	Safely execute the planning of the timber	<b>Examinations</b>	Knowledge	
	Pre-use, daily, and periodical checks	Safely shut down and isolate machine	<b>Certification</b>	HSE	
	Basic maintenance.	Undertake the correct safe housekeeping	<b>Duration</b>	1 to 2 Days Dependant upon numbers & experience	
	Undertake pre operational safety checks Safely change the cutters on the machine	Pre Use, Knowledge & Practical examinations	<b>Course Style</b>	Knowledge & Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment A Training area and equipment suitable for the number of delegates will be required.		Individual company systems & policies can be included within this course Reduced rates are available for multi-site or multi-course bookings.		

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<b>Wall Saw</b>					
<b>Description</b>	As the name suggests, the wall saw is a space saving vertical based saw used to cut timber panels of varying sizes, with the correct blade, it can also be used for cutting manufactured boards, hard foam and plastic materials. All courses will encompass individual companies working environments, safe practices and systems as per the Provision and Use of Work Equipment Regulations 1998: Approved Code of Practice and Guidance (L114),				
<b>Brief Content</b>	Responsibilities under HASAWA	How to use and adjust guards.	<b>Availability</b>	On Site	
	The tasks machine is designed for.	Safe working practices.	<b>Examinations</b>	Knowledge	
	The main causes of accidents at the machine.	Protection devices and appliances.	<b>Certification</b>	HSE	
	LEV Systems & Isolation procedures.	Training specific to the particular job or task under close supervision	<b>Duration</b>	1 to 2 Days Dependant upon numbers & experience	
	Pre Use Checks & Reporting.	Pre Use, Knowledge & Practical examinations	<b>Course Style</b>	Knowledge & Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment Company systems/policies can be included within this course.	Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.			
<b>Profile Grinder</b>					
<b>Description</b>	This course is designed to provide an understanding of the Abrasive Wheels regulations and Provision and Use of Work Equipment Regulations instructing delegates in all aspects of the correct mounting, setting and use of Abrasive Wheels specific to profile grinders, the course also includes basic training on the selection, identification and use of profiles, and the selection, fitting and aligning of the cutters. <i>This course is part of a major review of guidance by the Health and Safety Executive and follows the introduction of the Supply of Machinery (Safety) Regulations 1992 as amended and the Provision and Use of Work Equipment Regulations.</i>				
<b>Brief Content</b>	Understanding of the Regulations and Legal Obligations	Selecting correct profile template	<b>Availability</b>	On Site	
	Demonstration of knowledge and practical application	Creating new profile	<b>Examinations</b>	Knowledge & Skills	
	Pre Use safety checks	Resetting rests & guards	<b>Certification</b>	HSE Regulations	
	Store and handle Abrasive Wheels & Profiles	Correct PPE selection & use	<b>Duration</b>	1 to 5 Days Dependant upon numbers & experience	
	Removal of wheels	Correct techniques relative to the working environment	<b>Course Style</b>	Knowledge & Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment Company systems/policies can be included within this course.	Reduced rates are available for multi-site or multi-course bookings. A Training room and equipment will be required.			
<b>Fixing Tool (Nailers)– Internal Combustion / Pneumatic</b>					
<b>Description</b>	As well as being one of the mainstay fixing tools for construction, it is becoming a standard fixer for timber processing operations, these can also be some of the more dangerous pieces of fixing equipment, these versatile tools have particular properties that require very careful and knowledgeable use. This course is designed to instruct delegates in all aspects of the correct preparation, care and use of this equipment.				
<b>Brief Content</b>	<input type="checkbox"/> Accidents, causes and prevention	<input type="checkbox"/> Correct PPE selection & use	<b>Availability</b>	On Site	In Centre
	<input type="checkbox"/> Functions of components	<input type="checkbox"/> Storage of Fuel Cells & Cartridge	<b>Examinations</b>	Knowledge	
	<input type="checkbox"/> Stripping Cleaning & inspection	<input type="checkbox"/> Basic maintenance	<b>Certification</b>	HSE Regulations	
	<input type="checkbox"/> Re Assembly, seals & Lubrication	<input type="checkbox"/> Safe Use	<b>Duration</b>	1 Day Dependant upon numbers & experience	
	<input type="checkbox"/> Safety Features & Mechanisms	<input type="checkbox"/> Misfires	<b>Course Style</b>	Knowledge/Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment A Training area and equipment will be required.	Individual company systems & policies can be included within this course Reduced rates are available for multi-site or multi-course bookings.			
<b>Portable Power Tools</b>					
<b>Description</b>	Designed to comply with the legislative requirements of persons involved in the safe use and care of hand held tools and power tools within a working environment, as required under Health & Safety legislation, PUWER etc. These power tools need as much care in setting and correct use as the larger machines. The range of machines covered will be dependant on each companies working environment.				
<b>Brief Content</b>	Responsibilities under HASAWA	Safely execute the cutting of the timber	<b>Availability</b>	On Site	In Centre
	The specific safety regulations and operating practices when using chainsaw based machines	Safely shut down and isolate machine	<b>Examinations</b>	Knowledge	
	Pre-use, daily, and periodical checks	Undertake the correct safe housekeeping	<b>Certification</b>	HSE	
	Basic maintenance.	Safely change the chain on the machine	<b>Duration</b>	1 to 2 Days Dependant upon numbers & experience	
	Undertake the pre operational safety checks	Strip machine down and perform basic maintenance tasks (in line with manufacturers recommendations)	<b>Course Style</b>	Knowledge & Skill	
<b>Notes</b>	In Company courses will be tailored to the working environment A Training area and equipment suitable for the number of delegates will be required.	Individual company systems & policies can be included within this course Reduced rates are available for multi-site or multi-course bookings.			

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**Health & Safety In Timber Based Operations (Staff Induction)**

Description	Designed to assist employers in meeting their legal responsibilities in ensuring new staff are aware of basic health and safety requirements. This course concentrates on the employees responsibilities within the timber based environment by presenting a basic awareness of their role in complying with. Safety in woodworking machines, PPE, manual handling, coshh, fire, signage, materials handling equipment, company Health & Safety policies etc.					
	Brief Content	ASAWA	COSHH	Availability	On Site	In Centre
Employers responsibilities		Fire	Examinations	Knowledge		
Employees responsibilities		Signage	Certification	HSE Regulations		
Notes	PPE	Materials Handling Equipment	Duration	1 Day		
	Manual Handling	Pneumatic Equipment		Course Style	Knowledge	
	PUWER in Timber environments	Company Health & Safety				
In Company courses will be tailored to the working environment						
A Training room suitable for the number of delegates will be required.						
Reduced rates are available for multi-site or multi-course bookings.						
Delegates passing the end of the course examinations are certified to induction level.						

**Manual Handling in Timber Based Operations**

Description	This fully certificated course is designed to instruct operators in the correct and safe methods of manual handling within the timber based environment. On site course will be tailored to the working environment, as well as the specific programme as described in the Manual Handling regulations and specific HSE guidelines for the timber based environment. This course has practical elements requiring candidates to display correct handling techniques.					
	Brief Content	Show an understanding of their legal duties.	Accidents - causes and prevention.	Availability	On Site	In Centre
Recognise the impact of bad lifting techniques.		Practical applications of the course content.	Examinations	Knowledge Practical Skills		
Recognise correct lifting methods and techniques.		Correct techniques relative to working environment.	Certification	HSE Regulations		
Notes	Demonstrate the correct procedures.		Duration	1 Day		
	Demonstrate the correct use of lifting aids.			Course Style	Knowledge & Skill	
	In Company courses will be tailored to the working environment					
A Training room suitable for the number of delegates will be required.						
Reduced rates are available for multi-site or multi-course bookings.						
Delegates passing the end of the course examinations are certified accordingly						


**Timber / Woodmachine Trainer**

Description	These courses are normally attended by prospective, or established in company instructors/trainers that will only be instructing for their sponsor company The course is held at the client site to ensure all operating practices within the host company are covered as well as incorporating client company policies and systems. This course is designed to instruct trainers in the correct training techniques and will include tasks within their working environments. Successful candidates will also be able to issue in company certification.					
	Brief Content	<input type="checkbox"/> Regulations and Legal Obligations.	<input type="checkbox"/> Question & Answer Techniques	Availability	On Site	In Centre
<input type="checkbox"/> Role of The Trainer		<input type="checkbox"/> Correct PPE selection & use	Examinations	Knowledge Practical Skills		
<input type="checkbox"/> HSE Acop & Lead Body Guidelines		<input type="checkbox"/> Setting & Applying Examinations	Certification	HSE Regulations		
Notes	<input type="checkbox"/> Safe Machine Practices	<input type="checkbox"/> Report Writing	Duration	4 to 7 days dependant upon delegate experience and range of machines to be covered		
	<input type="checkbox"/> Prepare & Present Knowledge Lesson	<input type="checkbox"/> Instructional Techniques		Course Style	Knowledge & Skill	
	<input type="checkbox"/> Delivering a Demonstraion	<input type="checkbox"/> Course Validations				
<input type="checkbox"/> Prepare & Present Practical Lesson		<input type="checkbox"/> Issuing Certification				
Candidates must have completed a recognised operators course for the machine they are training on within 12 months of course commencing.						
In Company courses will be tailored to the working environment						
A Training room suitable for the number of delegates will be required.						
Reduced rates are available for multi-site or multi-course bookings.						
Delegates should attend a refresher course every 5 years						


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**Lorry Loader Operator in Timber Based Operations**

Description	HSCS can deliver HSE approved / recognised training courses (unlike forklift trucks, there are no HSE directly accredited courses) for Lorry Loader operator training and certification including Novice and Experienced operators, attachments, Refreshers, Conversions etc. The courses are fully Certificated to the recognised and Accredited levels of skill, ability and safety in handling these versatile machines.				
	Brief Content	Introduction & Aims			
Responsibility of the operator		Operating Safety Rules & Procedures	Examinations	Knowledge & Skills	
Operational Safety Code		Safe Working Loads / Stability	Certification	Relative to training scheme & HSE Standard Certification	
Notes	Daily Safety Checks & Maintenance	Hydraulic Controls	Duration	Variable	
	Safety Devices	Correct Siting of Vehicle	Course Style	Knowledge & Skills	
	Load Indicators	Safe Operating Practices			
	Site Safety	Lifting, Manoeuvring and Lowering Loads			

**Using Overhead Cranes in Timber Based Operations**

Description	This course is designed under the HSAWA, PUWER, LOLER and MHASAWA to instruct operators in the recognised, correct and safe practical applications of the Overhead Gantry Crane specific to the timber based environment. Including safety knowledge of its capabilities and limitations. This course also includes basic slinging techniques specific to the operating environment.				
	Brief Content	Acts and Regulations as applicable.			
Operator responsibilities.		Weight Estimation, Centres of gravity.	Examinations	Knowledge & Skill	
Accidents, causes and prevention.		Overload warning devices	Certification	HSE Standard	
Notes	Safe working loads.	Safe operating practices.	Duration	1 Day	
	Crane / Slinger signals.	Correct techniques relative to the working environment.	Course Style	Knowledge & Skill	
	Pre Use Safety Inspection				

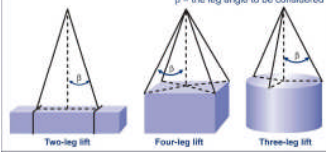
**Materials Handling in Timber Based Operations**

Description	Designed for first level supervisory staff such as Shift / Team Leaders, Yard Supervisors, leading hands etc, this course addresses the immediate day to day H&S issues surrounding the general materials handling operations. Covering all timber based materials handling equipment and methods, workplace transport, MHASAWA, LOLER, PUWER etc. On site courses can also include any company policies and/or safe systems of work for their specific materials handling environment				
	Brief Content	The Health & Safety at Work Act 1974.			
The Management of the Health & Safety at Work Regulations 1999.		The Provision & Use of Work Equipment Regulations 1998.	Examinations	Knowledge	
The Workplace (Health, Safety & Welfare) Regulations 1992.		Written Assessment.	Certification	HSE Regulations	
Notes	Workplace Transport		Duration	1 Day	
	In Company courses will be tailored to the working environment		Course Style	Knowledge	
	A Training room suitable for the number of delegates will be required.				


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**Safe Slinging in Timber Based Operations**

Description	This course is designed to instruct candidates in the correct and safe methods of slinging loads for a range of lifting equipment used within the timber based operating environment. LOLER & PUWER Regulations require that all persons involved with the lifting of timber based materials and the use of timber based equipment receive adequate training. This course combines the legislation with real life operating practices and procedures.				
	Brief Content	Show an understanding of their legal duties. Understand the limitations or otherwise of equipment available Accidents - causes and prevention. Slingers responsibilities. Slinging techniques	Lifting Operations signals. Hooking up procedures. Recognition, care and maintenance of equipment. Weight estimation. Practical applications of the course content.	Availability	On Site
Examinations				Knowledge & Skill	
Certification				HSE Standard	
Notes	In Company courses will be tailored to the working environment A Training room and operating area suitable for the number of delegates will be required. Reduced rates are available for multi-site or multi-course bookings. Suitable lifting equipment will be required for on site courses		Duration	1 Day	
				Course Style	Knowledge & Skill

**Risk Assessing in Timber Based Operations**

Description	This course is designed predominantly for delivery on site. The risk assessment of timber and woodworking operations and environments covers a wide and varied number of topics which need to be applied at varying levels throughout the organisation. This risk assessment course will cover all relevant areas for risk assessing and will also include undertaking an actual risk assessment exercise, undertaking a real life risk assessment with feedback.				
	Brief Content	Risk Assessment & HSE Risk Assessing Basic Skills The Health & Safety at Work Act 1974. The Management of the Health & Safety at Work Regulations 1999. The Workplace (Health, Safety & Welfare) Regulations 1992 Workplace Transport & systems	Woodworking Legislation The Lifting Operations & Lifting Equipment Regulations 1998. The Provision & Use of Work Equipment Regulations 1998. Practical Risk Assessment Risk Assessment reporting & documentation.	Availability	On Site
Examinations				Knowledge	
Certification				HSE Standard Certification	
Notes	A Training room & practical area suitable for the service required and number of delegates will be required. Reduced rates are available for multi-site or multi-course bookings Delegates passing the end of the course examinations will receive specific risk assessment certification.		Duration	2 Day	
				Course Style	Knowledge

**Bespoke Courses**

HSCS recognise that all Timber / Woodworking operations & sites are not the same, clients do not have the same systems and approaches, the industry is wide and varied. We therefore also recognise that different clients will have different needs, we pride ourselves in offering tailor made courses that meet the legal and Health & Safety requirements **AND** a clients own systems and requirements.

We also look to provide clients with an individual approach, this will include mixing and matching courses, creating a specific package of courses relevant to the companies operations, combining different approaches and will also encompass shift working and weekend courses if these are beneficial to the client.

This will ensure that a company's training courses and programmes are cost effective and relevant to their needs.

The initial consultation / Site visit for the bespoke service is free of charge.

To discuss your individual needs, or to arrange a site visit, please contact John Steel or Scott carter on 01536 414966, we would welcome your call and the opportunity of demonstrating our flexible approach to bespoke services and courses.

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